

Homeowners Association (HOA)
Board of Directors Meeting Minutes
May 9, 2022

Actions and Decisions

1) **New Board of Directors:** Motion approved for the Executive Board members to continue in their roles.

2) **Committee Chairs:** To be finalized at next meeting.

3) **City**

- CoE HOA Assessment: Follow-up with CoE.
- Sherbet Chokecherry trees with black knot: Follow-up with CoE.
- Brookfield's plans for the large dirt piles: Follow-up with Brookfield.

4) **Committee Updates**

- Maintenance Committee: Estimated budget for landscaping to be discussed with Barton. CoE has not done any spring cleanup yet; Barton has started spring cleanup.
- Beautification Committee: Detailed budget is required by next meeting. Some community members have indicated that they will take it upon themselves and their neighbours to fund/contribute to maintaining various community beds (i.e., Meet a Gardener service).
 - Communications: Site transfer to be completed by end of the week. New email addresses for HOA Board should also be done by the end of this week too. Likely only need one email address to manage HOA business.
 - Facebook page: Continue to post updates on the work done in the community by Barton. Board members can post updates on HOA Facebook that pertain to HOA bylaws. Homeowners in the community can post on the community Facebook on matters such as city rules about homeowner responsibilities.
 - Noted that communication/insert was not included with the 2022 HOA Invoice regarding additional funding contributions.

5) **Financial Matters**

- Check Yardi for option for homeowners to donate/pay more than their HOA fee.
- Motion to approve Maintenance Committee's budget approved.
- Beautification Budget to be reviewed next meeting.

6) **Other**

- Code of Ethics and Indemnity Agreement. To be completed next month.
- AGM 2022: Reviewed 2022 AGM Minutes (some edits to be made and post to the website) and Feedback.
- New mailing address is PO Box 73082 Hamptons PO Edmonton AB T5T 3X1
- Discussed HOA Board of Directors Social event.
- Alternate meeting place for in-person meetings: Many Board members agreed to have their house as an alternative, when needed.