

## Woodhaven-Edgemont Homeowners Association

## October 5, 2020, Decisions/Actions

- Management: documentation regarding receivables received from Astoria, needs to be reconciled and entered into Yardi software. Information being input into Yardi anticipated to be completed by end of month.
  Credit card (Mastercard) application approved by bank, physical cheques and card yet to be received.
- 2. Communications: revised logo updated on website to reflect the full name (Woodhaven-Edgemont), FAQ section on Your Community inserted to speak to areas of responsibility.
- 3. Maintenance: Walk through scheduled with City representative for tomorrow, intent to identify outstanding deficiencies not yet addressed.
- Financial Matters: Auditor identified and decision made to present name for approval by members at AGM.
  - Collection policy finalized and approved for posting and use.
- 5. AGM Planning: AGM scheduled for Nov 26 at 7:00 PM at the River West Christian Church. Agreement that record date of members entitled to attend and vote (those in good standing) will be October 30<sup>th</sup>, 2020.