



Woodhaven-Edgemont Homeowners Association

August 10, 2020, Decisions/Actions

1. Management: Documentation regarding all financials expected from previous management company, will be used to set up Yardi software for collection of fees.
Software to be managed by Corey, with oversight by the executive members.
Bank account underway and credit card application to be undertaken once the account is set up.
Business post address has been set up (P.O. Box 67382 Hawkstone Co-op, Edmonton AB T6M 0J5).
2. Communications: Website is now functional, additional changes being suggested.
Maintenance of the site will be maintained by developer Travis through the 2 year agreement in place with GoDaddy.
3. Directors Indemnity: Agreement expected from Bishop & McKenzie in the next month.
Insurance quotes not yet suitable, further being pursued.
4. Maintenance: Stantec Report on outstanding work requested from the City.
Discussions with various City departments ongoing.
5. Financial Matters: Some reports received from previous company.
Process started on access to CRA's records on HOA.
Collection Policy submitted for legal review.
6. AGM: Discussion on communications with members given that the AGM and reporting requirements have been suspended by the province due to COVID.